

# General Exposition Services

THE TRADE SHOW SERVICE CONTRACTORS

205 Windsor Road . Limerick Business Center  
Pottstown, PA 19464  
Phone: 610-495-8866 . Fax: 610-495-8870  
Email: [info@generalexposition.com](mailto:info@generalexposition.com)

## Custom Cleaning Order Form

**Advanced Discount Deadline Date: Friday, February 24, 2023**

**2023 Open Season Sportsman's Expo**  
Overland Park Convention Center  
March 10-12, 2023

All advance orders will be billed to the exhibitor if the Service Desk is not notified, no later than opening day, that the service was not performed.

The Building Management provides general cleaning of the exhibit hall. If you require booth cleaning, you must contract for it by using this form, or arrange for it at the Service Desk upon arrival.

We will require the following Service:

Vacuuming before opening of exhibit & daily thereafter:

Advance	Show
\$0.20 per sq. / ft. per day	\$0.25 per sq. / ft. per day

**Cleaning Service:**

Opening (one time) \_\_\_\_\_ Opening & Daily (100 sq. ft. minimum) \_\_\_\_\_

Sq. Ft. (length x width) \_\_\_\_\_ # of show days \_\_\_\_\_

Total Amount: \$ \_\_\_\_\_  
Please transfer total to the Payment Authorization Form.

**\* TERMS \***

All charges for services must be paid in advance. All prices are subject to applicable taxes.

**Important: All orders must be paid in advance with a credit card included on the Payment Authorization Form.**

**Exhibiting Company:** \_\_\_\_\_

**Booth Number:** \_\_\_\_\_

# General Exposition Services

THE TRADE SHOW SERVICE CONTRACTORS

205 Windsor Road . Limerick Business Center  
Pottstown, PA 19464  
Phone: 610-495-8866 . Fax: 610-495-8870  
Email: [info@generalexposition.com](mailto:info@generalexposition.com)

## Payment Authorization Form (This form must be included with your order!)

**Advanced Discount Deadline Date: Friday, February 24, 2023**

**2023 Open Season Sportsman's Expo**  
Overland Park Convention Center  
March 10-12, 2023

*Credit card information must be on file before any goods or services will be rendered.*

To receive discount pricing you must place your order by the advance discount deadline dates. A \$50.00 surcharge will be added to your account for all declined credit cards. Any balance due on your account, including past due amount will be charged to the credit card provided. By signing below you are agreeing to all Terms & Conditions and General Exposition Services Limits & Liabilities set forth in this service kit.

### ENTER TOTALS:

* Booth Package:	_____		
* Furniture and Accessories:	_____		
* Carpet:	_____	SubTotal:	_____
* Hardwall Unit:	_____	* Tax: (9.1 %)	_____
Freight Handling:	_____	"Estimated" Total:	_____
Labor:	_____		
Custom Cleaning:	_____		
Other:	_____		

\* Note: Electrical, Telephone and Plumbing orders should be sent directly to the venue.

**NOTE: ALL ORDERS MUST BE ACCOMPANIED BY A CREDIT CARD, REGARDLESS OF PREFERRED METHOD OF PAYMENT**

**Credit Card Information**     American Express     Visa     Mastercard     Company Check

Credit Card Number: \_\_\_\_\_      Expiration Date: \_\_\_\_\_

Card Security Code: \_\_\_\_\_

Card Holder's Name (please print): \_\_\_\_\_

Billing Address (if different from address below): \_\_\_\_\_

Signature: \_\_\_\_\_

### Exhibitor Information (PLEASE PRINT CLEARLY, INFORMATION BELOW WILL BE USED FOR FINAL RECEIPT.)

Exhibiting Company: \_\_\_\_\_      Ordered by: \_\_\_\_\_

Address: \_\_\_\_\_      City, State, Zip: \_\_\_\_\_

Phone: \_\_\_\_\_      Fax: \_\_\_\_\_

Email: \_\_\_\_\_      Date: \_\_\_\_\_      Booth Number: \_\_\_\_\_