



**CORPORATE OFFICE**  
 PO Box 2969  
 Zanesville, OH 43702  
 Phone/ Fax: 740-454-1201  
 Email: exposervicesoec@gmail.com

**EXHIBITOR ORDER FORM: OHIO EXPO CENTER ELECTRICAL SERVICES**

ADVANCE RATE: ORDER MUST BE RECEIVED 2 WEEKS PRIOR TO OPENING DAY OF SHOW.

ALL ORDERS RECEIVED AFTER DEADLINE WILL BE AT FLOOR RATE.

**RATES SPECIAL WIRING**

Rates quoted below cover reasonable access to electrical circuit and **do not** include connecting equipment or special wiring. All wiring and electrical work on exhibitor's display will be charged on a time and material basis. Proper tagging of equipment indicating voltage, phase, current, etc. is the responsibility of the exhibitor.

Electrical labor rate is \$60.00/hr between 8AM and 5PM. Double time rate applies after 5:30PM on weekdays, all day Saturday and Sunday, and holidays. Labor billed at 1 hour minimum. Two weeks advance notice on all labor orders is required. All clean line requests will be done by quotation only. Additional charges may apply for outdoor exhibitor spaces. **Electrical outlet may be on pillar behind booth if not on booth.** For quote, call 740-454-1201.

**ELECTRICITY AND ACCESSORIES**

QTY	SINGLE PHASE	ADVANCED RATES	FLOOR RATES	TOTAL
-----	--------------	----------------	-------------	-------

_____	120 Volt 0-1000W	\$60/outlet	\$85/outlet	_____
_____	120 Volt 1000-2000W	\$70/outlet	\$105/outlet	_____
_____	208 Volt 20 Amp	\$85/outlet	\$120/outlet	_____
_____	208 Volt 30 Amp	\$105/outlet	\$145/outlet	_____
_____	208 Volt 50 Amp	\$140/outlet	\$190/outlet	_____
<b>THREE PHASE</b>				
_____	208 Volt 20 Amp	\$125/outlet	\$185/outlet	_____
_____	208 Volt 30 Amp	\$140/outlet	\$200/outlet	_____
_____	208 Volt 50 Amp	\$165/outlet	\$235/outlet	_____
<b>EQUIPMENT</b>				
_____	Extension Cord (one receptacle)	\$20 each	\$30 each	_____
_____	3-Way Cube Tap (three receptacle)	\$20 each	\$30 each	_____
_____	4-Way Quad Box	\$25 each	\$35 each	_____
<b>LABOR</b>				
_____	LABOR IN Straight time	-----	\$60/ hr	_____
_____	LABOR IN Over time	-----	\$110/ hr	_____
_____	LABOR OUT Straight time	-----	\$60/ hr	_____
_____	LABOR OUT Over time	-----	\$110/ hr	_____

**PAYMENT Total:**

**CHECKS - Complete the following:**

Please make checks payable to: Expo Services

Check # \_\_\_\_\_ Dated \_\_\_\_\_

Amount \$ \_\_\_\_\_

All checks are deposited upon receipt. Do not postdate.

There is a \$25 charge for all checks returned by the bank.

**CREDIT CARD - Complete the following: VISA M/C AMEX DIS**

3% PROCESSING FEE. (CIRCLE ONE)

Acct # \_\_\_\_\_

Exp. Date \_\_\_\_\_ CVV \_\_\_\_\_ (3 or 4 digit code)

Card Holder \_\_\_\_\_

Signature \_\_\_\_\_

**PLEASE COMPLETE THIS PORTION. (For CREDIT CARD PAYMENTS - Provide C.C. billing address)**

Name of Event \_\_\_\_\_ Booth Number(s) \_\_\_\_\_

Firm Name \_\_\_\_\_ Tel. No. \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Print Your Name \_\_\_\_\_ Signature \_\_\_\_\_

Credit Cards unprocessed due to insufficient funds may not be eligible for Advance Rates.

**50% Cancellation Fee** for ALL orders cancelled or charged at show site. Payment must be received **BEFORE** service is provided.

THIS FORM MUST BE COMPLETED AND RETURNED FOR YOUR ORDER TO BE PROCESSED. **KEEP A COPY FOR YOUR RECORDS.**